

**GUIDELINES FOR HOPE'87 COUNTRY REPRESENTATIVES:
Coordination
with HOPE'87-Country Offices, partners, state and non-state actors, ADA, EC and
UN agencies**

1. INTRODUCTION

Coordination with third parties does not mean to loose control over your independence nor does it intend to enlarge bureaucratic procedures. Coordination with other parties in a project area should enhance the effectiveness of our own operations as well as those of other stakeholders and by streamlining our efforts, avoid mistakes done by others, avoid duplications (in terms of energy, human resources and funds invested) and embark on a constant learning process.

The vital point of the HOPE'87 Coordination Policy, carried out by the HOPE'87 CO is to provide appropriate, adequate and timely project/emergency-relevant information for other stakeholders, to set up or to participate in a mechanism for an exchange of such information and to draw conclusions out of available information in order to improve activities for the benefit of beneficiaries.

2. OBJECTIVES OF COORDINATION AND INFORMATION DISSEMINATION

- to ensure that beneficiaries are integrated in their recovery, rehabilitation and development process in an equitable and sustainable manner.
- to ensure that strategies for rehabilitation are planned in a long-term and sustainable way
- to ensure that representatives of Governments, international donor and relief agencies as well as NGOs are well informed on basis of reliable field-based and analysed data

3. BASIS

The "Sphere Handbook" (<http://www.sphereproject.org/>) was introduced in 2005 as a reference for improving the effectiveness and accountability of HOPE'87 and HOPE'87 BO activities.

Coordination with UN Agencies:

MoU between HOPE'87 and the UN System/ 1990

MoU between HOPE'87 and UNECA/ 1997

MoU between HOPE'87 and OUA (AU)/ 1998

Coordination with UNESCO:

Status "In Operational Relationship with UNESCO"/1992